



TMK-ARTROM S.A.

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EUID: ROONRC.J28/9/1991; J28/9/31.01.1991  
VAT No. RO 1510210/1992  
Subscribed and Paid Share Capital: 291.587.538,34 lei

### VOTING PROCEDURE BY MAIL

TMK-ARTROM SA's shareholders may vote at the general meetings of the shareholders also by mail, in accordance with the relevant legislation and the provisions of this procedure which is made available to those shareholders that chose to vote by mail.

1. The ballot forms for voting by mail are made available upon request, at the company's headquarters located at 30 Draganesti Street, Slatina, Olt County, by post or on the company's website: [www.tmk-artrom.eu](http://www.tmk-artrom.eu).
2. The ballots shall be sent to the company's headquarters until the date set in the calling notice published in the Romanian Official Gazette.
3. The shareholders shall fill in the voting options in the ballot form by ticking an „X” in front of the voting option. We mention that on the ballot form the “F” letter means “For”, the “Ag” stands for “Against” and the “Ab” means “Abstention”.
4. For the purpose of identifying the signatories, the ballot forms submitted or sent by mail to the company's headquarters shall be accompanied by a copy of the identity card for individuals or by documents certifying the quality of legal representative for legal entities – e.g. a certificate issued by the Trade Registry or by another competent authority.
5. Individuals who are shareholders will personally fill in the ballot form and will take full responsibility as shareholders.
6. Legal entities which are shareholders shall have the ballot forms filled in by their legal representative which shall fill in the ballot form personally in accordance with their constitutive deed and/or the decisions of the general meeting. The signatory shall take full responsibility for its legal representative status. TMK-ARTROM S.A. is entitled to verify, if it considers necessary, the legal representative status of the signatory.
7. The ballot forms shall be registered by the company's operators and sent to the Chief Executive Officer, which shall hand them over to the Secretary of the General Meeting of Shareholders in order to be registered. The Secretary of the General Meeting of Shareholders shall use the information provided in the ballot form and the documents attached in order to register the votes of the shareholders.



API:  
5CT-0440  
5L-0352

LRQA:  
ISO 9001  
ISO 14001  
OHSAS 18001

TUV:  
PED/AD-2000 W0/W4/  
TRD 100/102  
Vd TUV

**TMK EUROPEAN DIVISION Cod: FCU-01, Ed. 3 Rev. 2/2017**

TUV CPR:  
EN 10210-1,2  
EN 10255

LR  
DNV-GL Rules  
RINA

LRQA:  
ISO/TS 16949