

**S.C.TMK - ARTROM S.A.**

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J 28/9/1991; VAT No: RO 1510210/1992;  
Subscribed and Paid Share Capital: 291.587.538, 34 lei

## VOTING PROCEDURE BY MAIL

TMK-ARTROM's shareholders can vote at the general meetings of the shareholders also by mail, in accordance with the legislation and the provisions applicable in this matter and with the provisions of this procedure which is sent to the shareholders which want to exercise their vote by this modality.

1. The mail ballots are made available upon request, at the company's headquarters located at 30 Draganesti street, Slatina, Olt County, or by post.
2. The ballots shall be sent to the company's headquarters by the deadline set in the calling notice published in the Official Gazette.
3. The shareholders shall fill the voting options in the ballot by checking an „X” in front of the voting option. We mention that the *F* letter from the ballot means *For*, the *Ag* stands for Against and the *Ab* means Abstention.
4. For the purpose of signatories' identification, the ballots submitted or sent by mail to the company's headquarters shall be supplemented by a copy of the identity card for individuals, or by documents certifying the quality of legal representative for the legal entities – e.g. an ascertaining certificate issued by the Trade Registry or by other competent authority.
5. Individual shareholders will personally fill the ballot and will take full responsibility as shareholders.
6. The shareholders as legal entities shall fill the ballot by their legal representative which shall fill the ballot personally in accordance with the constitutive deed and/or the decisions of the general meeting. The signatory shall take full responsibility for its capacity as legal representative. TMK-ARTROM S.A. reserves its right to verify, if necessary, the quality of the signatory as legal representative.
7. The ballots shall be registered by company's operators and sent to the General Manager, which shall present them to the Secretary of the General Meeting of Shareholders in order to be registered. The Secretary of the General Meeting of Shareholders shall use the information provided by the ballot and the documents attached in order to register the votes of the shareholders.