



TMK-ARTROM S.A.

Draganesti Street, No. 30, 230119, SLATINA, OLT, ROMANIA
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E-mail: office.slatina@tmk-artrom.eu; www.tmk-artrom.eu
J 28/9/1991; VAT No: RO 1510210/1992;
Subscribed and Paid Share Capital: 291.587.538, 34 lei

VOTING PROCEDURE BY MAIL

TMK-ARTROM's shareholders may vote in the general meetings of the shareholders also by mail, in accordance with the legal provisions applicable in this matter and the provisions of this procedure which is sent to the shareholders who want to exercise their vote in such manner.

1. The vote ballots sent by mail are made available upon request, at the company's headquarters located at 30 Draganesti street, Slatina, Olt County, or by post.
2. The ballots shall be sent to the company's headquarters by the deadline indicated in the calling notice published in the Official Gazette.
3. The shareholders shall exercise their vote by checking an „X” in front of their option. We mention that the *F* letter from the ballot means *For*, the *Ag* stands for *Against* and the *Ab* means *Abstention*.
4. For the purpose of signatories' identification, the ballots submitted or sent by mail to the company's headquarters shall be accompanied by a copy of the identity card for individuals, or by documents certifying the quality of legal representative for the legal entities – e.g. an ascertaining certificate issued by the Trade Registry or by other competent authority.
5. Individual shareholders will personally fill in the ballot and will take full responsibility as shareholders.
6. The shareholders as legal entities shall fill in the ballot through their legal representative who shall fill in the ballot personally in accordance with the constitutive deed and/or the decisions of the general meeting. The signatory shall take full responsibility for its capacity as legal representative. TMK-ARTROM S.A. reserves its right to verify, if it deems necessary, the capacity of the signatory as legal representative.
7. The ballots shall be registered by the company's operators and shall be sent to the General Manager, who shall present them to the Secretary of the General Meeting of Shareholders in order to be registered. The Secretary of the General Meeting of Shareholders shall use the information provided by the ballot and the documents attached in order to register the votes of the shareholders.